

## TRUSTS AND CHARITIES COMMITTEE – 26 July 2013

<b>Title of paper:</b>	<b>Charitable Trusts Annual Reports 2012/13</b>	
<b>Director(s)/ Corporate Director(s):</b>	Carole Mills Deputy Chief Executive/Corporate Director for Resources	<b>Wards affected:</b> All
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<b>Relevant Council Plan Strategic Priority:</b>		
World Class Nottingham		
Work in Nottingham		
Safer Nottingham		
Neighbourhood Nottingham		
Family Nottingham		
Healthy Nottingham		
Leading Nottingham		✓
<b>Summary of issues (including benefits to citizens/service users):</b>		
<p>Annual reports and financial statements are required for the Bridge Estate Charity, Highfields Leisure Park Trust and Harvey Hadden Stadium Trust, for which the City Council is the sole trustee.</p> <p>This report sets out the 2012/13 accounts for Highfields Leisure Park Trust and Harvey Hadden Stadium Trust, which have been independently examined by the City Council's Internal Audit service as required by the Charity Commission.</p> <p>The Bridge Estate Charity is audited by Rogers Spencer, which is scheduled to commence on the 15 July 2013. This report sets out the 2012/13 DRAFT accounts.</p> <p>Trustees are asked to review the three trust annual reports, approving those for Highfields Leisure Park and Harvey Hadden and noting that for Bridge Estate.</p>		
<b>Recommendation(s):</b>		
<b>1</b>	Approve the Highfields Leisure Park Trust annual report and financial statements for the financial year 2012/13 – <b>Appendix 1</b> .	
<b>2</b>	Approve the Harvey Hadden Stadium Trust annual report and financial statements for the financial year 2012/13 - <b>Appendix 2</b> .	
<b>3</b>	Note the DRAFT Bridge Estate Trust annual report and financial statements for the financial year 2012/13 - <b>Appendix 3</b> .	

## 1. **BACKGROUND**

The Bridge Estate Charity, Highfields Leisure Park Trust and Harvey Hadden Stadium Trust are charities of which NCC is the sole trustee. The members of the Trust and Charities Committee are appointed by full council to fulfil the Council's responsibilities as trustees and must ensure accounting records and a system of internal control is maintained for each of the charities. The trustees are also responsible in ensuring the annual report and financial statements give a true and fair view and have been prepared in accordance with United Kingdom Accounting Standards (UK GAAP) and the Charities Act 2011.

## 2. **REASONS FOR RECOMMENDATIONS (INCLUDING OUTCOMES OF CONSULTATION)**

There is a statutory requirement for all charities registered with the Charity Commission to produce an annual report and financial statements, and for that report to be audited or independently examined as appropriate, and submitted to the Charity Commission prior to the 31 January 2013 following the approval by the trustees.

**Appendices 1-3** are the detailed annual reports and financial statements, but the following paragraphs summarise the key financial issues for 2012/13:

### **Harvey Hadden Stadium Trust**

- Reduction in grant received from the Council in 2012/13 by £33,206.
- Resources Expended
  - A reduction in premises expenditure which relates to reduced electricity charges from energy management of £10k.
  - A reduction in support services expenditure which relates to a reduction in grounds maintenance recharges of £17k.

### **Highfields Leisure Park Trust**

- Reduction in grant received from the Council in 2012/13 by £5,473.
- Incoming Resources – a reduction in income of £11k, which mainly relates to two months football income of £5k shown incorrectly shown within 2011/12 accounts, and a reduction of income from the boating lake of £4k as a result of adverse weather during Summer 2012.
- Resources Expended
  - A reduction in premises costs, which relates to a refund of business rates in 2012/13 of £15k and a reduction in day to day repairs of £10k due to re-roofing expenditure in 2011/12.
  - A reduction in transport costs which relates to no leasing charges and the reduction in vehicle repairs totalling £5k.
  - An increase in third party payments which relates to a charge for land restoration services of £7k.
  - An increase in support services expenditure relates to an increase in grounds maintenance recharges.

## **Bridge Estate Trust**

- Increase in the contribution to the Council's General Fund of £209,324 compared to 2011/12.
- A major investment property purchase of 34-38 Listergate, Nottingham, financed by surplus monies held by NCC on behalf of Bridge Estate £4,286,710 and long term borrowing of £3,922,881.
- A new bank account set up for the Bridge Estate in 2012/13, and cash in hand at the end of the year totalled £1,717,946. The cash surplus is due to the surplus monies of £1,484,315 not being transferred to NCC before 31 March 2013.
- Governance Costs – audit fees reduced by £6.5k following a procurement exercise which resulted in the appointment of new auditors. Management costs have increased considerably due to a more accurate measure of time spent on governance activities.

### **3. OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

None.

### **4. FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY)**

None.

### **5. RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS, CRIME AND DISORDER ACT IMPLICATIONS AND EQUALITY AND DIVERSITY IMPLICATIONS)**

None.

### **6. EQUALITY IMPACT ASSESSMENTS (EIAs)**

No – this report does not include proposals for new or changing policies, services or functions

### **7. LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

Final accounts working papers.

### **8. PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

- Accounts and Audit regulations 2012.
- Charities Act 2011.
- Statement of Recommended Practice: Accounting by Charities (the Charities SORP) issued in 1995 and revised October 2005.